



Professional Commercial Cleaning Services

www.ippm.com.my

About Us



Cleaning and Maintenance Industry



Since 2014

**Inter Prominent Property
Maintenance Sdn Bhd (IPPM)**

We are professionals with years of experience in the cleaning and maintenance industry providing services to businesses of all sizes.

We continue to learn to provide the best office cleaning and maintenance services to meet our clients' expectations. We believe in treating our people right, which translates into high job satisfaction and consistent quality services for our clients.

Our people are our greatest asset which explains our fully trained and uniformed cleaning crews who are bonded, insured and have gone through police vetting ensuring that your buildings and inventory are constantly secured. With differing businesses at existence, we possess expertise in tailoring our services according to our clients' satisfaction.

To ensure that the services rendered to our clients are homogeneous and of the highest quality, we are currently in the process of implementing the Integrated Management System which encompasses.





Our Vision

We aspire to become a leader in providing high quality cleaning, property maintenance and support services to our clients.



Our Mission

To deliver the highest quality and standards of practices and safety in property maintenance and cleaning services at competitive rates.



Our Core Values

Loyalty – Building strong connections with customers and staff

We believe that our employees are our greatest assets, as such our team continuously strives towards providing the best services to our clients.

Commitment – Calling on passion and persistence to deliver excellence in operations

We commit to provide the best to cater our clients' needs.

Integrity – Demonstrating openness and honesty at all times

We offer integrity and professionalism in our partnership with our clients and work practices.

Innovation – Exhibiting curiosity, committing to exploration and evolution

We understand that good services are vital to succeed, and we commit to exceed our clients' level of expectation.

Safety and sustainability

Safeguarding the health and wellbeing of our clients, our staff, and the environment.

Key Management



Roslan Adenan **Managing Director**

Mr Roslan Adenan graduated with a Bachelor of Arts Degree, majoring in Politics and Sociology from Oxford Brookes University, United Kingdom. He previously served for Petronas Carigali Sdn Bhd for 21 years and his last position as the Head of Performance Management Department. He has extensive experience particularly in Health, Safety and Environment (HSE) policy development and implementations and his credibility in management of performance deliveries provides the leadership and strengthen values at IPPM and ensures excellent service deliveries to our clients.

Sheila Hairusah Adenan **Director, Strategic Planning & Business Development**

Ms Sheila Adenan joined IPPM in 2019. She has twenty years (20) experience in managing the operations in the cleaning services and property maintenance industry, most active in the state of Sarawak. She led a team of contractors as the appointed facilities maintenance and cleaning services at several schools and private facilities and premises in Kuching. She is also an active member of the Lion Groups and as recognition of her services, Ms Sheila has been conferred with Darjah Utama Yang Amat Mulia Bintang Kenyalang Sarawak by the Government of Sarawak, in February 2019.

Wan Zaleha Wan Kamarul Zaman **Director, Legal & Corporate Administration**

Ms Wan Zaleha holds a Master's Degree in Business Administration (MBA) from MARA University of Technology Malaysia and a Bachelor of Law (LLB Hons) from University of Huddersfield, United Kingdom. She was called to the Malaysian Bar in 2001 and then pursued legal practice in Kuala Lumpur before venturing into the corporate and business in 2013. Her extensive experience is in handling legal and corporate management advisory and services. She is responsible to manage and oversee IPPM legal and management of its corporate requirement and related aspects is secured and protected.

Muhammad Zulhimi Bin Ahmad Fauzi **Head of Operations**

His career began as a Contract Administrator under the Project Control Department in TH Heavy Engineering Sdn Bhd in 2015 and then continued his career as a Sales Support Engineer in Sepadu Tech Services Sdn Bhd managing equipment purchasing in terms of technical and commercial clarification for big clients such as Petronas and Sapura Kencana. In 2017, he was appointed as a Marketing and Operation Manager in one of the cleaning companies in Malaysia. His vast experience in project management, business operation, sales and marketing concerning the cleaning industry has carved him to execute various tasks successfully.



Nor Hairi Bin Mohd Ghazali

Senior Executive

He holds a Bachelor's degree in Landscape Architecture from International Islamic University Malaysia (IIUM) and joined IPPM in 2018 as a Senior Executive. He has successfully managed and executed various tasks under projects awarded by the private and public sectors which explains his credibility of this position he holds in IPPM.

Sofia Ibrahim

Human Resource Manager

Ms Sofia graduated with a Bachelor Degree in Sport Management from MARA University of Technology, Malaysia. She joined the Inter Prominent Group as a Human Resource and Administration Executive managing more than 1000 workers. Here, she gained vast experience in managing human resources issues particularly relating to the service industry and the required procedures relating to foreign workers. Her last position at IPSB was as Assistant Manager before being seconded to IPPM as the Human Resource Manager.

Nurul Ashikin Mohyidin

QHSE Manager

Nurul Ashikin Mohyidin was appointed as the QHSE Executive in July 2019. She graduated with a Master Degree in Chemical Sciences from Universiti Malaysia Terengganu in 2016. She is responsible for leading on the implementing and maintaining the Integrated Management System (IMS) for the company. Her main task is to develop QHSE manual, procedure, work instruction and form that comply the standard, statutory and regulatory, client and company requirements. Nurul Ashikin possesses strong knowledge in ISO 9001:2015 QMS, ISO 45001:2018 OHSMS.

Mohammed Shahrul Bin Abdul Razak

Head of Logistics, Senior Manager

Mohammed Shahrul began his career as an Executive at Sri Lanang Protective Sdn Bhd in 2005 and later joined the IPPM as a Senior Executive Property Division in 2011. He excelled his career throughout the years and has undertaken tasks via projects awarded under the Ministry of Education, Ministry of Health, Ministry of Housing, Petronas, etc.

Afida Ibrahim

Chief Financial Officer

She holds a Degree in Finance from Leeds Metropolitan University, United Kingdom in 1995. Among her career paths are as Management Associate at The Pacific Bank Sdn Bhd, Senior Accounts Manager at Leighton Contractors Sdn Bhd and Accounts Manager at The Millenium Auto & Carriage Sdn Bhd. Soon after, she joined the IPSB Group as a Senior Finance Manager and was seconded and promoted to Chief Financial Officer at IPPM.



Corporate Policy



Towards Achieving

ISO Qualification – Integrated Management System

As a commitment to be amongst the best cleaning and property maintenance provider in the industry, our team is currently in the process of implementing and acquiring the Integrated Management System which encompasses ISO 9001: 2015 – Quality Management System, ISO 45001:2018 – Occupational Health & Safety Management System and ISO 14001: 2015 – Environmental Management System.

Corporate Policies on Safety and Environment

IPPM regards the occupational health and safety standards of our employees as a primary concern of the management, and will conduct our business with full respect and care for the environment in which we operate.

Safety Policy

IPPM will comply with all applicable occupational, safety and health laws, standards and regulations while ensuring the continual improvement in the entire task.

Environmental Policy

We are committed to provide and shall continuously improve the total environmental performance through

- ➡ Prevention of pollution
- ➡ Comply with relevant regulations & other requirements
- ➡ Organizational development
- ➡ Enhanced understanding
- ➡ Complete commitment

Our Sectors

Offering

Cleaning and Maintenance Services

While offering cleaning and maintenance services to schools, offices, factories, condominiums and warehouses, we have broadened the sectors we serve to both government and private agencies alongside business owners and facilities management.

We too aspire to further widen our capabilities to provide cleaning and maintenance services regardless of sectors in the near future.



Portfolios

Over the years, Inter Prominent Property Maintenance Sdn Bhd has gained its reputation and prestige by gaining trust through previous successful assignments all over Malaysia. No matter the sector, type of services or area, we strive to consistently provide outstanding cleaning and maintenance services and solutions for our reputable clients.



**Kiara Progresif
Sdn Bhd**

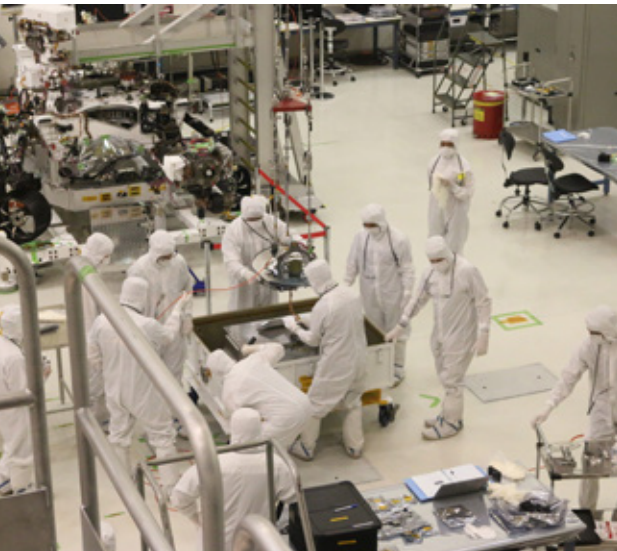
**Ultra Utama
Sdn Bhd**





Training Programs

We show emphasis on the quality of our employees. It is how we stand out from typical cleaning services and maintenance companies. Not only do we use the latest technologies, but we are advanced in giving access to the knowledge and training of cleaning and maintaining premises of all kinds to our employees. These trainings include equipping our cleaning team with the latest techniques and methods employed in the industry.



The trainings provided are as follows:

Basic Fundamental Cleaning Course (General Training)

- ➡ Recognition to Cleaning Operations
- ➡ Introduction to Safety and Health at Work
- ➡ Equipment & Chemical Handling Training
- ➡ Work Manner Professionalism

Advance Training Course (Management Training)

- ➡ Introduction to ISO Practices
- ➡ Operation Disciplinary
 - ➔ Operation Management
 - ➔ Stock & Inventory Management
 - ➔ Safety & Hazard Management
 - ➔ Logistic Management
- ➡ Team Building Course
- ➡ Customer Relations Training

Special Training Course (Special Task Cleaning)

- ➡ High Rope Course Training
- ➡ High Rise Cleaning Training
- ➡ Heavy Machineries Training

Our Services

Reliable

IPPM takes pride in being capable of excelling in the commercial cleaning and maintenance industry while branching out this service to several expertise.

Efficient

Professional

Setting out professional work ethics in IPPM delivers the best customized cleaning solutions that are reliable, efficient and professional to enhance the commercial spaces while promoting a healthy working environment.



Commercial & Building Maintenance and Cleaning

Maintaining a good first impression and reputation towards clients' buildings are our priority while emphasizing a healthy and safe working environment for their employees and visitors.



Type of cleaning includes but not limited to

Building Cleaning

- ⊕ Janitorial cleaning
- ⊕ Washrooms cleaning
- ⊕ All floor restoration
- ⊕ Carpet maintenance

Landscaping

- ⊕ Lawn Maintenance
- ⊕ Flower Bed Design & Maintenance
- ⊕ Pest Control & Fighting Weeds
- ⊕ Landscape Structure Repair & Maintenance



High Rise Building Cleaning & External Facade Cleaning

High rise building requires trained personnel with experience and knowledge in cleaning state of the art-based architectural buildings.

The cleaning involves

- ⊕ Window Cleaning
- ⊕ Facade Cleaning
- ⊕ Pressure Cleaning
- ⊕ Structural Steel Cleaning



Post Construction Cleaning

Post construction cleaning involves getting rid of hidden dust and particles that exist during construction.

Services include

- ⊕ Hard Floor Cleaning Maintenance
- ⊕ Air Ventilation Cleaning
- ⊕ Proper Sanitization
- ⊕ Removing Paint Stains



Our Products

In order to deliver a meticulously clean environment to our clients, we strive to exceed the high cleanliness standards via high quality tools, equipment and chemical products. Our product suppliers are best at ensuring your premises are left squeaky clean.

Product Suppliers

Tools and Equipment



Chemical



Machineries



BRANCHES

Kuala Lumpur

No. 2-9C, 4th Floor, Wisma Rampai, Jalan 24/36 Taman Sri Rampai 53300 Kuala Lumpur.

Tel: 03 4149 1222

Fax: 03 4149 3222

Johor

Bandar Penawar

No. 23-01, Jalan Kampas 3, Taman Desaru Utama 81930 Bandar Penawar.

Tel: 07 828 0177 **Fax:** 07 828 0177

Johor Bahru

Suite 19-01, Level 19 Bangunan KWSP Jalan Dato Dalam, 80000 Johor Bahru.

Tel: 07 221 6797

Fax: 07 222 6797

Pasir Gudang

No. 5A & 5B Jalan Mawar Merah 3/1, Business Centre 2, 81700 Pasir Gudang, Johor.

Tel: 017 934 9892

Penang

No. 23, 1st Floor, Lorong Perda Utama 6, Bandar Perda 14000 Bukit Mertajam Penang.

Tel: 04 540 0055

Fax: 04 540 0099

Selangor

P-105, 1st Floor, Perdana Shopping Centre Jalan PJU 8/1, Damansara Perdana, 47820 Petaling Jaya.

Tel: 03 7733 1027

Fax: 03 7733 2426

Melaka

No. 651-A, 1st Floor Jalan Melaka Raya 8 Taman Melaka Raya, 75000 Melaka.

Tel: 06 264 4786

Fax: 06 264 4647

Kedah

No. 20, Tingkat 1, Kompleks Perniagaan Wantas, Lebuhraya Sultan Abdul Halim, 05400 Alor Setar.

Tel: 04 772 2442

Fax: 04 772 2442

Negeri Sembilan

Lot 103, Tingkat 1, Jalan S2 B20, Pusat Perdagangan Seremban 2, 70030 Seremban

Tel: 06 6011552 **Fax:** 06 6011030

Pahang

Lot BF 6, Kompleks Dagangan Mahkota, Bandar Indera Mahkota, 25200 Pahang.

Tel: 09 573 0797

Fax: 09 573 0797

Perak

No. 68A, Jalan Raja Musa Mahadi, Taman Hill View, 31350 Ipoh.

Tel: 05 311 5458 **Fax:** 05 312 5458

Sarawak

Miri

No. 315, Level 3, Wisma Pelita Tunku, Jalan Padang 98000 Miri.

Tel: 085 49119 **Fax:** 085 49119

Kuching

Lot 6, Level 3, Westmoore House, Twin Tower Centre, 93200 Kuching.

Tel: 082 550 561 **Fax:** 082 550 225

Bintulu

No C-7-6, Bintulu Paragon Sova A, Old Airport Road 97000 Bintulu.

Tel: 086 313 764

Fax: 086 312 257

Sabah

Kota Kinabalu

Block A, Lot 10, Phase 1 & 2, Damai Plaza Off Jalan Damai 88300 Kota Kinabalu.

Tel: 088 247 731

Fax: 088 247 750

Sandakan

Block 6, Lot 73, 2nd Floor Bandar Prima, 4th Mile Jalan Utara 9000 Sandakan.

Tel: 089 235 367

Fax: 089 235 435



Inter Prominent Property

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**IPPM is a registered member of the
Malaysian Association of Cleaning Contractor
(MACC)**